



Start to Finish:

AN EXPRESS ADMISSION EVENT

PRE-EVENT CHECKLIST

Start to Finish brings together Franklin University resources to help you complete the admission process – in one place and at one time.

Our goal is to get you from where you are in the admission process all the way to a newly registered Franklin student.

However, we need your help. To best ensure we can complete your registration, the following steps must be completed **PRIOR** to attending the event on **Tuesday, April 17**.

IF YOU HAVE NOT YET COMPLETED YOUR APPLICATION:

As soon as possible, **complete your online application**.

IF YOU HAVE NOT YET SENT YOUR OFFICIAL TRANSCRIPTS TO FRANKLIN UNIVERSITY:

As soon as possible, contact each school you have attended and request your official transcript be sent to **transcripts@franklin.edu**. If you are not able to have your transcripts sent to Franklin ahead of time, you may bring an official (sealed) copy of your transcripts with you for evaluation. **Find out which of your previous transcripts are necessary** based on your current education level.

Please note the summer schedule as you plan to obtain your transcripts. Many schools will have limited hours over the course of the next couple weeks.

IF YOU HAVE NOT YET TAKEN NECESSARY PLACEMENT TESTS:

There is no cost to take your initial placement tests at the Start to Finish event. We will also waive the \$15 re-take fee, if you choose to attend on April 17. However, please note that if you need to take a placement test, you should allow one hour for each placement test needed.

IF YOU HAVE QUESTIONS ABOUT YOUR FINANCING OPTIONS:

If you have not already done so **it is strongly recommended that you complete your FAFSA or update it with Franklin's school code (003046) at least one week prior to the event**. Early completion will help us to provide more personalized counseling regarding your potential financial aid award.

If you would like help completing your FAFSA, you will need to come to the event prepared with:

- An FSA ID username and password
- Your 2016 federal income tax returns, W-2s, and other records of money earned. (Note: You may be able to transfer your federal tax return information into your FAFSA using the IRS Data Retrieval Tool.)

We are looking forward to seeing you at the event!

TUESDAY, APRIL 17

FRANKLIN UNIVERSITY MAIN CAMPUS

Anytime between 8 a.m. and 7 p.m.
Paul J. Otte Student Services Center
331 E. Rich St., Columbus, OH 43215

*Free on **campus parking**

FRANKLIN UNIVERSITY BEAVERCREEK LOCATION

Anytime between noon and 7 p.m.
3800 Pentagon Blvd., Suite 130, Beaver Creek, OH 45431
*Free onsite parking